



The ILO Turin Centre's facilities

Located in an attractive park on the banks of the River Po, the Centre's campus provides a congenial environment in which to live and study.

- It contains 21 pavilions with fully equipped modern classrooms, conference halls and meeting rooms fitted out for multilingual simultaneous interpretation, and a computerized documentation centre linked to various data banks.

The campus has 287 study/bedrooms, all with private bathroom, telephone, free access to internet and cable television. It also has:

- a reception desk open 24 hours a day;

- a restaurant, a self-service canteen and a coffee lounge, all catering for international dietary needs;
- a bank;
- a travel agency;
- a laundry service;
- a post office;
- an internet point;
- a recreation room;
- facilities for outdoor and indoor sports;
- medical service.

Social events are regularly held both on and off campus, so that participants from different cultural backgrounds can make the most of a stimulating international environment.

For further information, please contact:

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Works Procurement Management

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World Bank



International Training Centre

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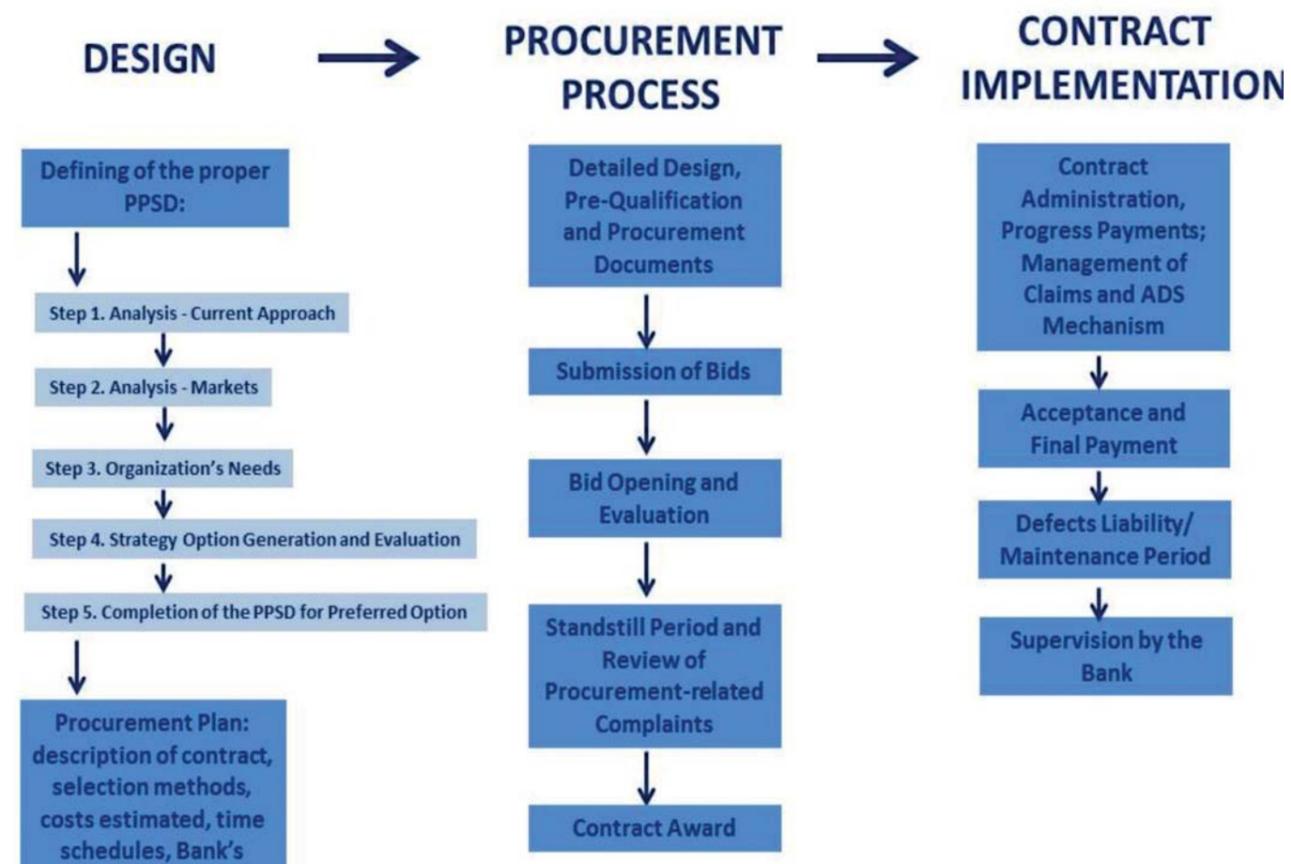
Introduction

National development projects typically include substantial investments for the construction, renovation and maintenance of public infrastructure facilities and public buildings which are often financed by development partners like the World Bank and regional development banks. Government agencies responsible for the execution of such works contracts are often constrained by a shortage of procurement practitioners who are competent in discharging the full range of bidding and contract administration tasks in accordance with the regulations and procedures of the funding agencies and the standards of professional practice. Such personnel deficiencies result in significant wastage of scarce development resources with typical symptoms like delays in project completion (and hence delayed benefits to the general public), non-compliance with the standards of quality prescribed in the technical specifications as well as cost overruns which are an additional burden on current and future tax-payers.

This course on “Works Procurement Management”, jointly-designed by the World Bank and the International Training Centre of the ILO (ITC-ILO), aims at exploring the technical and procedural competencies needed for successful implementation of the procurement process for provision of public infrastructure e.g. public buildings, highways and bridges, water and sewerage networks, irrigation canals etc.

It a detailed explanation of how the procurement principles of the World Bank Procurement Regulations are reflected in the stipulations of the World Bank standard pre-qualification and procurement documents for all categories and investment budgets of construction contracts e.g. large works, smaller and simple works. Emphasis is placed on the analysis of risks influencing the choice of the optimal procurement and contracting strategy and explanations are given for the implication of the choice of the type of contract with respect to the cost of the procurement and the required supervision skills for ensuring effective contract performance by the awarded contractors.

The schematic below illustrates the stages of the procurement process for a construction contract.



Objectives

Course participants will be able to competently carry out procurement management functions for works contracts in accordance with the standards of professional practice and the provisions of the Regulations and Standard Procurement Documents of the World Bank and other international and regional development partners.



Participants

The target audience are project directors and procurement staff from projects funded by International Financial Institutions (IFIs - World Bank, Asian and African Development Banks, European Union, United Nations, etc.) as well as the trainers of public procurement personnel.

Candidates are expected to have good knowledge of procurement practice in the public or private sector and a sound knowledge of the English language.

Participants are requested to obtain, in their home countries, a single-entry Schengen visa to enable them to take part in the course.



Course methodology

The course is delivered by senior procurement advisors and consultants from the World Bank and ITC-ILO. The course is conducted using a highly participative training delivery methodology through a combination of interactive presentations by subject-matter specialists followed by plenary discussions. Individual and group assignments are used extensively in order to facilitate the practical application of IFIs' regulations and to enable measurement of learning achievement. Solution and analysis of case studies are emphasised as principal techniques for acquisition of new knowledge and attainment of prescribed exit competencies.

Individual guidance is provided, upon request, to help participants to troubleshoot procurement-related problems on their own projects.



Course content

THE PROCUREMENT DOCUMENTS FOR WORKS IN WORLD BANK-FINANCED PROJECTS

- World Bank policy framework
- Procurement Regulations for IPF Borrowers
- Project Procurement Strategy for Development (PPSD)
- Types of works contracts
- Pre-Qualification Procedures for works contracts
- SPD Smaller works contracts
- SPD Major works
- Price adjustment formula and typical indices

BID EVALUATION, CONTRACT AWARD AND MANAGEMENT

- Bid evaluation, one envelope, two envelope
- Contract Management
- Claims and settlement of disputes

CODE OF ETHICS IN PUBLIC PROCUREMENT



Cost of participation

The cost of participation in this one-week programme is € 2,250 payable in advance by the participant's sponsoring organisation. This covers:

- **tuition fee**, which includes the use of the Centre's training facilities and associated support services, books and training materials, routine medical care and insurance;
- **subsistence fee**, which covers:
 - accommodation and full-board at the Centre.

Main travel between the participant's home country and Turin is not included.

For information regarding payment, cancellation and refunds, please consult:

<http://www.itcilo.org/en/training-offer/how-to-apply>