

## Board of the Centre

79th Session, Turin, 27-28 October 2016

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**FOR INFORMATION**

### FIFTH ITEM ON THE AGENDA

## Administrative Questions

### Introduction

1. In accordance with the priority to upgrade the campus facilities set down in the Centre's Strategic Plan for 2012-15, and taking into account the results of an internal survey undertaken in 2014, a multi-year rolling Master Plan has been defined encompassing all major maintenance and refurbishment projects foreseen for the period 2015-17.
2. The Master Plan takes advantage of the medium-term planning framework offered by the biennium Strategic Plan and Programme and Budget. It is a flexible framework which is adjusted as necessary.
3. The objectives of the Master Plan are a) to ensure that larger and more complex projects on the campus are properly funded, planned and implemented with minimum disruption to operations and in accordance with the highest quality standards; b) that there is overall coherence between the different interventions, including minor projects, and c) that there is proper oversight of the financial resources and that overall savings are achieved. The Master Plan ensures that the overarching themes of security, health and safety, environment, risk management, hospitality, and streamlining are taken into account in the planning and implementation of each intervention.

### Infrastructure projects

4. The renovated Valentino Bar was opened in October 2015 as a modern, spacious, multi-purpose and health-conscious venue that responds to the needs of the multicultural campus community. All materials, equipment and furniture have been chosen to guarantee the highest standards in terms of hygiene, comfort, energy consumption and safety.
5. Eleven bedrooms have been refurbished at the end of 2015. The "Augusta Wing" on the second floor of the Pavilion Americas 1 includes seven single and four double rooms upgraded to a 4\* standard. Each of them has its own unique style and takes its name from a historic square in Turin. This remodelling project was also an opportunity to adopt advanced energy-saving solutions. The project to remodel eleven more bedrooms on the first floor of the same pavilion started in August and is scheduled for completion by the end of 2016.

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6. Using pre-fabricated and eco-sustainable components, new offices have been created in the former library area of the Pavilion Asia 15 to enable colleagues based in the building to organize their individual and team work more efficiently.
  7. All seven classrooms in the Africa 8 and 9 Pavilions have been upgraded to “Pavilion Europe-equivalent” standards. New flooring, paintwork, furniture, signage and technological facilities are now in place.
  8. A number of improvements of the indoor and outdoor sport facilities have been completed, including new changing rooms close to the tennis courts.
  9. Three new mobile equipment, including the most advanced videoconference technologies, are now available in the recently refurbished classrooms of Africa pavilions and at the ground floor of Pavilion Piedmont. This results in having ten more classrooms suitable to host videoconferences.
  10. After consultation with the relevant authorities of the City of Turin, on refurbishment of Pavilion Asia 16, it has been decided to relocate the Data Centre and ICTS team in Pavilion Africa 10, taking also the opportunity to solve structural problems detected during the periodic inspections. The actual works are scheduled to start in December 2016 and should be completed by mid-2017. The Data Centre is currently located in Pavilion Italy and its relocation to alternative suitable and secure accommodation on the campus is an essential requirement prior to the start of the renovation of Pavilion Italy.
  11. The Master Plan includes the following major projects for the period 2016-17:
    - refurbishment of Pavilion Africa 10 and relocation of the Data Centre and ICTS;
    - refurbishment and upgrade of Oceania classroom;
    - refurbishment of the campus restaurant and cafeteria;
    - upgrade of the security infrastructures.
  12. An allocation of €693,500 from the 2015 surplus was transferred to the Campus Improvement Fund to complement the €600,000 already available for the relocation of the Data Centre and the ICTS team as well as the refurbishment of the campus restaurant and cafeteria. The table below provides a breakdown of the estimated costs for the above-mentioned projects:

**Relocation of the Data Centre and the ICTS team**

Construction works	€480,000
Steel and structural consolidation	140,000
HVAC, ICT and power cabling	220,000
Miscellaneous	10,500
Contingency	5,000
<b>Total estimated costs</b>	<b>€855,500</b>

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### Refurbishment of the campus restaurant and cafeteria

Construction works	€200,000
HVAC, ICT and power cabling	230,000
Miscellaneous	5,000
Contingency	3,000
<b>Total estimated costs</b>	<b>€438,000</b>

13. The cost of the renovation of Pavilion Italy is estimated at around €3.5 million. The timing of the implementation of this renovation will depend on the accumulation of these funds in the Campus Improvement Fund from future surpluses, and other possible sources, over the coming years.

### Health, safety and security

14. In accordance with the Centre's commitment to ensure the highest standards of health, safety and security for the campus community, several projects have been completed, or are planned for implementation.

15. The OSH co-ordinator has presented an OSH Management Plan for 2016-2017 to the Committee on Occupational Safety and Health. Among many other activities, the Plan includes a Centre-wide safety audit to assess and manage OSH-related risks through a priority-based set of actionable mitigation measures. The safety assessment covering all OSH aspects (both at the organizational and infrastructural levels) is a basic requirement under the applicable Italian and European safety standards. The latter are used by the Centre as the legal reference frameworks in OSH matters. The assessment is scheduled to be carried out by the end of 2016.

16. In relation to improving health and safety in the recurrent events of very hot summer, anti-glare and sun control films have been put on the windows in the Pavilion Italy. New individual air-conditioning devices have been installed in the Pavilion Asia 14.

17. A number of improvements in accessibility for people with disabilities and emergency evacuation have been implemented.

18. With regard to security, an extensive monitoring and update program has been carried out at the Centre. Staff procedures and physical equipment have been improved. A number of projects have been launched, including the use of mobile badge readers. The information exchange within the campus and with the local police force is streamlined: detailed, faster and paperless.

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## Greening of the campus

19. The Centre continues to pursue the highest standards in terms of eco-awareness and eco-sustainability. The campus community as a whole is involved in promoting and implementing several aspects of this policy.
20. The Green Campus Advisory Group, involving the three UN entities on the campus, was established in 2013. Chaired by the Centre, it coordinates all green initiatives on the campus through a multi-annual Action Plan which takes into account the relevant UN guidelines and programmes. The Centre was awarded the Green Flag in 2014 and 2015. Measures are in place to ensure the annual renewal of the certification.
21. The following initiatives, coordinated by the Green Campus Advisory Group under its multi-annual plan, are aligned with the ILO Environmental Sustainability Action Plan recently launched in Geneva:
  - GHG report for 2015 submitted to UNEP – further significant reductions in CO2 emissions;
  - several UN/International/local green initiatives;
  - the “Waste is a resource” campaign has started with the installation of several new bins around campus to improve the level of separation and recycling of waste. The Centre has also joined the worldwide initiative “UN Annual Waste Inventory Data Collection Workbook”;
  - energy efficiency measures included in all refurbishment projects;
  - upgrading of the street lamps on the campus with led bulbs;
  - Green Purchasing project (i.e. selecting products that have environmental advantages over the standard stationery equivalents);
  - continuing the tree replanting project started in 2015 with a view to maintaining environmentally sustainable land management and biodiversity;
  - extension of the *ITCycle* bike-sharing project which is part of a wider green commuting initiative.

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