



ONLINE

LABOUR INSPECTION

ADVANCED E-LEARNING COURSE ON LABOUR INSPECTION

7 OCTOBER – 29 NOVEMBER 2024

 8 WEEKS, 60 HOURS

Information Note

INTRODUCTION

Many Labour Inspectorates lack the financial and human resources for providing labour inspectors with adequate initial and on-the-job training, or to continuously improve the knowledge and competencies of labour inspectors faced with new regulations, risks and technologies. In supporting Member States facing this challenge, LABADMIN/OSH (the ILO department in charge of Labour Administration, Labour Inspection and Occupational Safety and Health), developed a training curriculum for the development of the competences of managers and field labour inspectors covering a wide range of aspects related to labour inspection. Based in this training curriculum, the International Training Centre of the ILO developed and implemented an E-Learning course on Labour Inspection including 7 relevant modules. This initial course has been delivered (and still is being delivered) using an online modality. Several hundred of inspectors and other interested people involved in Labour inspection issues, have been benefit of this training in the last four years.

This present Advanced Course have been developed by the International Training Centre of the ILO in collaboration with LABADMIN/OSH, to complement the previous course including additional relevant contents from principles, policies and strategies (such as for example, the policy and planning of Labour Inspection or the institutional strategies for cooperation and partnership with other institutions) to practical tools and methods for field inspection visits (such as for example the Investigation of work-related accidents and diseases or the strategies to prevent stress at work, or violence and harassment at the workplace or discriminatory practices).

OBJECTIVES

At the end of the training programme participants will be able to:

- Describe the process and the main contents for drafting a labour inspection policy, and for the planning, monitoring, control and evaluation of the activities of the labour inspectorate.
- Identify the main contents and institutions and organizations with which Labour inspectorates need to cooperate and work in partnership in order to increase its effectiveness and maximize their impact.
- Address the needs of vulnerable groups of workers (child labour, forced labour, migrant workers and workers with disabilities) to improve the working conditions of such groups.
- Identify discriminatory labour in employment situations, as well as apply an intervention methodology and tools to promote equality.
- Explain the range of inspection actions, both proactive and reactive, that inspectors might carry out to prevent stress at work.

- Apply national inspection policies and strategies at the enterprise level to prevent violence and harassment at work.
- Become familiar with the process of investigating occupational accidents and diseases as well as applying the adequate methods and techniques.

PARTICIPANTS' PROFILE

This course is aimed at:

- Labour inspectors from central or provincial levels;
- Managers from the labour inspection system;
- Officials from the labour administration system involved in labour protection;
- Employers' and workers' representatives with special interest in labour inspection;
- Trainers from labour administration/inspection training institutions;
- ILO officials and staff from technical cooperation projects;
- Experts, researchers and consultants in labour-related issues.

The ILO promotes equality of opportunities and strongly encourages women's applications.

CONTENTS

The course consists of 7 modules:

- Policy and planning of Labour Inspection.
- Cooperation and partnership on Labour Inspection.
- Labour inspection and vulnerable workers.
- Labour Inspection and non-discrimination.
- Labour inspection and psychosocial risks: stress.
- Violence and harassment in the workplace: Labour Inspection policies.
- Investigation of work-related accidents and diseases.

FORMAT AND METHODOLOGY

This innovative e-learning course has been designed according to a learner-centred approach in order to better involve participants and keep them motivated. Different methods will be used such as storytelling, scenarios, videos and interactive activities to make the content interesting, relevant and also entertaining.

The course will be held entirely online in asynchronous mode (without live sessions). It consists of 7 modules. Each module contains texts, videos, quizzes and/or assignments. Participants can learn from any location, any time of the day or night as the course is delivered through distance learning. Participants will be required to read selected texts, complete quizzes and/or assignments and a final exam relating to the different modules, and make comments on specific issues in a dedicated forum.

After completing each module and submitting the quiz or assignment through the course platform, the participant will be given access to the next module. A tutor will provide assistance and support throughout the distance-learning.

Participants who successfully complete the quizzes or assignments required (one per each module) and the final exam will receive a Certificate of Achievement.

LANGUAGES

Participants will be required to have a good knowledge of written English as training materials will be available on the e-platform in English.

DURATION AND COURSE LOAD

The course will have a total duration of 8 weeks. The total course load of 60 hours requires an average of 7.5 hours of study per week.

APPLICATIONS AND FEES

Participation cost (**1,080 Euros**) including tuition and access to the e-campus.

To apply, please complete the online application form on this link:

<https://oarf2.itcilo.org/MIF/A9717263/en> no later than **3 October 2024**.

The application must be accompanied by a signed written communication from the sponsoring organization (or from the candidate himself/herself, in case he/she is self-financing), in which the explicit commitment to cover the cost of participation is contained.

After the deadline for registration, the Center will confirm the course and provide the candidates with the bank references for the payment. The payment of the participation fee must be made before the beginning of the course.

The course will not take place with less than 10 participants.

For information regarding payment, cancellation and refunds, please visit this webpage: www.itcilo.org/applications-payments-cancellation

WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

INFO

FOR FURTHER INFORMATION PLEASE CONTACT

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