



ONLINE

MONITORING AND EVALUATION

# EVALUATION FUNDAMENTALS CERTIFICATION PROGRAMME

 7 WEEKS, 60 HOURS

# EVALUATION FUNDAMENTALS CERTIFICATION PROGRAMME

---

## OVERVIEW

### SNAPSHOT OF THE COURSE

This tutor-based online certification programme provides a step-by-step guide through the evaluation process, integrating current debates and hot topics discussed by the evaluation community, such as the use of methods and techniques adequate for complex interventions, particularly in the realm of SDGs; how to deal with different types of evaluation constraints; or the role of technology in evaluation practice. Participants will be exposed to both theory and practice, through a hands-on experience and a myriad of examples and tips.

---

## WHAT

### WHAT TOPICS DOES THIS COURSE COVER?

- Actors, roles and interests in the evaluation process
- Stakeholder's analysis
- Evaluability assessment
- Theory of Change
- Evaluation questions and criteria
- Evaluation approaches
- Data constraints and challenges during data collection and analysis
- Ethical dilemmas in evaluation
- Quality assurance mechanisms
- From reporting to uptake

### DELIVERY MODE

This course is designed to provide comprehensive support for your learning journey. It includes seven self-paced modules, as well as knowledge tests, a debate forum, and weekly individual assignments that use a case study approach created by the course team. A tutor will provide you with individual feedback on your assignments, and a synchronous learning space will be created during the weekly online webinars, which last approximately 90 minutes. We believe that this combination of self-paced modules, interactive activities, and individual support/coaching will help you to gain practical competencies to manage and conduct evaluations.



ONLINE

**ITCILO E-CAMPUS**



COLLABORATIVE LEARNING

**ONLINE RESOURCES**



LANGUAGES

**ENGLISH**

---

## WHY

### WHY SHOULD I JOIN?

- The programme was developed and is implemented by evaluation experts and practitioners, researchers and development cooperation managers.
- The course will take advantage of case studies and evaluation reports from different UN organizations, stressing the importance of compliance with ethical guidelines, norms and standards during the several phases of an evaluation process.
- Successful participants receive a professional certification attesting their capacity to effectively design, manage or conduct an evaluation.
- Receive individualized feedback and tutoring, while building your international networking
- This course is delivered through distance learning and deployed on the ITCILO e-Campus. It frees you from the classroom and gives you the flexibility to complete the learning modules at your own pace, within the module and course timeframe, and to carry-through weekly assignment within your schedule
- Participants keep access to the e-Campus course training materials and references.

## WHO

### WHO ATTENDS THIS COURSE?

The course is intended for a wide range of actors within the field of Evaluation, therefore, commissioners, managers and evaluators, but it also aims at a wider audience: technical specialists responsible for programming and monitoring, as well as officials from public sector, the United Nations and NGOs. The programme is also designed to meet the needs of the social partners and other decision-makers involved in the design and evaluation of public policies. Moreover, members of the research community involved in the design, implementation and evaluation of development programmes are also invited to participate.

## OPPORTUNITY

This course is eligible to access the Diploma for Development Cooperation Specialists. Check more [info](#).

### MULTIMEDIA MATERIAL

The course includes videos, guides and reading materials

---

### ACTIVE LEARNING

Listen, discuss and work together with your peers and coaches

---

## WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course:  
No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course:  
Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course:  
Penalty of 100% of course price.

## INFO

### FOR FURTHER INFORMATION PLEASE CONTACT

**International Training Centre of the ILO**  
Organizational Development and Project Services (ODPS)  
Viale Maestri del Lavoro, 10  
10127 Turin – Italy

Silvia Guillen  
Programme Assistant  
s.guillen@itcilo.org  
www.itcilo.org